



Serving Cabarrus, Davidson, Rowan, Stanly and Union Counties

“Our mission is to ensure that Consumers receive quality services.”

February 16, 2010

MINUTES

Members Present: Andrea Stevens, Co-Chair; Beverly Morrow, Co-Chair; David Bullins; Sarah Boyd; Jeff Euto; Melanie Frick, Vice Chair; John Hufton; Bart Kean; Rick Samuels; Mary Sechler; Kay Jennings; Stephen Brannan; Major Sampson; Jayne Wallace-Bohannon; Michael Kinlow; Lemar Underwood; Debby Brown; Tina Kennon

Absent: Ann Medlin

Guests Present: Robin Boyd; Peter Euto; Dora Hufton; Lauren Frick; Suzanne Thompson; Ronnie Helms; Cathy Weedman; Russell Jennings; Benny Faulkner; Crystal Sullivan

PBH Staff Present: Pam Shipman, Chief Operating Officer; Bonnie Schell, Director of Consumer Affairs; Steve Tomlinson, Director of Community Relations and Network Operations; Shelby Marlow, Administrative Assistant; Tracy Martins, Access

I. Welcome of Members and Introduction of Guests

Beverly called the meeting to order at 6:35pm. She welcomed everyone. She then welcomed Tina Kennon as the CFAC’s newest member. Guests were asked to introduce themselves.

II. Approval of Minute and Review of Agenda

Everyone was asked to review the minutes of the January meeting. Rick gave the motion to approve the minutes. Lemar seconded. The minutes were approved as presented.

III. Public Comments

Dora stated she is having problems downloading and printing items sent to her from other CFAC members and asked if anyone else was having that problem. No one else was. Shelby reminded everyone of the *In Such a Time as This* conference on March 7-9 in Durham. Those voicing a desire to attend were John, Lemar, Tina, Mary, Andrea and Beverly. Shelby stated she needs to know for sure by the end of next week in order to get the registrations and hotel accommodations made before the deadline. Beverly informed the members that Global CQI needs four consumers/family members on their committee. They meet quarterly on the 2nd Friday of the month 12:30 – 2:30pm. Mary stated she may be interested. Shelby informed the members Network Council needs one more consumer/family member for their committee. They meet the 1st Thursday of each month 1:00 - 4:00pm. Tina stated she may be interested in rejoining that committee.

IV. Membership Committee Update

Melanie reported they have received and reviewed two applications for membership. She stated there are two current members that will be rotating off this June that are eligible to reapply if they wish. Each member received a CFAC membership notebook containing CFAC Mission and Values statement, new member acceptance agreement, membership contact information, current budget information, Relational Agreement with PBH, CFAC bylaws, CFAC representation on PBH committees, reimbursement policy and forms, Robert's Rules of order, State legislation re: CFAC, commonly used acronyms, PBH organizational chart, CFAC attendance chart and CFAC brochure. Each member was asked to read and sign the new membership agreement and give to Shelby for filing. The Relational Agreement with PBH may be changing, depending on the decision to be made by the PBH Board regarding how a liaison between the Board and CFAC is chosen. Beginning March 2010 CFAC Chairs/Co-Chairs will not sign off on reimbursement forms. The Budget Committee will begin signing these. Also beginning March when a CFAC member attends a PBH committee meeting or conference that CFAC pays for (including stipend) the member is to send to Shelby a written report on the meeting/conference prior to the next CFAC meeting date.

V. Work Group Breakout Session

The members broke out in their work groups for 35 minutes.

VI. Work Group Updates

Quality Management – John stated they discussed homelessness and would get additional information from Jill Queen with PBH-QM. Bonnie informed John they can contact Jim Curtin with PBH-Community Relations. He is the Housing Specialist with PBH.

Services - Rick stated their game plan is to use the Community Needs Assessment 2008 Plan of Action and review it with Steve. They have reviewed the first area; Timeliness of Appointments Scheduled for Outpatient Treatment. These are low. PBH will be putting into place two CABHA's per county. Peer Support and 1st Responders are two required services still needed for CABHA's. There is not enough help for the Mobile Crisis Unit. There is only one person per county with back up.

Clinical Management – Kay informed the members that Tracy Martins with PBH Access was helping them tonight. She will be taking back questions from the work group to David Jones.

Finance – Bart informed the members they have questions that will be followed up with Sarah Chesley with PBH Finance.

VII. By-laws Committee Vote

Rick briefly reviewed the proposed changes to the bylaws that is recommended by that committee. A vote was taken and all approved with the changes. Shelby will make these changes and get the bylaws posted to the CFAC website.

VIII. LME Updates

Pam announced that PBH received their NCQA Accreditation for three years. The state is ending some Medicaid services, particularly Community Supports, as of 6/30/10. There has been controversy about the high utilization and cost of this service statewide, although PBH did not have that problem. The state will be adding back Case Management for MH/SA in July 2010. Peer Support will also be added to the state plan with Medicaid. There will probably be holes in the continuum of services based on the loss of Community Support. The hands-on rehabilitative training part of the service definition will no longer be covered and there is no service to replace this. Community Support Team was kept as a service; this is a higher level of care than Community Support but not as intensive as ACTT. There are no services being added to the child continuum. PBH is working with our providers of Community

Supports to plan a transition for each consumer to help prevent consumers from falling through the cracks. PBH does not know yet what the cost of Case Management will be. Negotiations of Medicaid Capitation rates for next year are going on now between PBH and the state. The state has issued a Request for Application for LME's wishing to become waiver managers like PBH. The state will make a selection later this year, and implementation is expected sometime in 2011. Changes to Innovations coming in April include changes to how people are enrolled. We will be changing from prioritizing the highest need consumers to a first come first serve (from the waiting list). About 50 slots will be available in April with 30 of those as new slots. The rest of the state that is still on CAP-MR will use tiered waivers. There will be four tiers but only Tier One and Tier Four are currently identified. Another change that will be effective is that consumers living in 6 bed homes will be able to have Innovations Services. Other major changes that are written into the State Innovations Amendment won't happen until the first 2 new LME's come on board (sometime in 2011). Pam was asked for an example of a change that will be implemented later: She stated that the Innovations Home Support Service will be divided into three services; personal care, skill building and intensive home, all probably at different billing fees. Additionally, all DD providers will be required to have national accreditation. PBH has not required national accreditation of DD providers because we have a very strong quality management system, and we are comfortable with the quality of services that providers offer. Many DD providers already have national accreditation. This will mostly impact the smaller providers operating within the PBH catchment area.

Ken Marsh receives all comments on the Innovations Waiver amendment. Comments can be sent to ken.march@dhhs.nc.gov.

IX. Parliamentarian Appointment

Co-Chairs Andrea Stevens and Beverly Morrow appointed Melanie Frick as Parliamentarian. David Bullins will be her mentor.

X. CFAC Budget Committee

Bart reviewed the budget spreadsheet informing the committee they are under budget at this time on all line items. The committee will be making projections in March for the '10-'11 budget. Steve will then take it to PBH Finance for review.

XI. PCP Conference Committee Update

CFAC members were encouraged to get registered for the conference since there will be a cap on the registration numbers this year. Members will be expected to assist on the days of the conference as guides or other duties that may be assigned to them. To date over 120 have registered for the conference and 60 rooms have been booked. Members are requested to distribute Save-the-Date cards to local clubhouses, group homes, provider offices and any other locations it is believed consumers/family members will see them. Members were asked to emphasize to others the conference is free. This was not included on the cards. Please ask provides to rent vendor tables or sponsor the conference with a donation. Members were reminded that door prizes are still needed.

XII. Public Comment

There were none. Tina took this time to announce she is in the process of developing a CFAC website, separate from the PBH CFAC website. She stated she needed creative people to get together with her to develop and design. It would then go to the Budget Committee and PBH for approval.

Andrea asked the members to review the hand out in their packets regarding SCFAC request. She informed the members they could review proposed new and amended Medicaid policies and make comments on them from the website listed.

XIII. Adjournment

Stephen made the motion to adjourn. Rick seconded. The meeting was adjourned at 8:40 pm.

Respectfully submitted,

Shelby Marlow

Next Meeting is Tuesday March 16, 2010

Summary of Actions Taken

1. Proposed bylaws changes approved
2. Melanie Frick appointed Parliamentarian

Actions Pending

1. Report on Statement of Financial Position - Pam
2. Report on Statement of Functional Expenses – Pam
3. Comparison Grid of old/new waiver – Pam

To Do's

March, April and May 2010 Advisory Council Meetings Schedule

Cabarrus	Mar 2	300 Copperfield Blvd
	Apr 6	
	May 4	
Davidson	Mar 16	Health Dept. – Health Education Room
	Apr 20	
	May 18	
Rowan	Mar 25	Chamber of Commerce-upstairs
	Apr 22	
	May 27	Rowan Public Library
Stanly	Mar 9	Stanly DSS
	Apr 13	
	May 11	
Union	Mar 4	UCPS Professional Developmental Center
	Apr 1	
	May 6	Walter Beckett Education Center